



Canyon Hills Junior High PTSA

Every Child, One Voice

Executive Board Virtual Meeting  
October 07, 2020 at 4:00 PM

2020-2021 School Year

1. **Call to Order**
2. **Approval of Minutes: September 2<sup>nd</sup>**
3. **Administration Report**
  - a. Update
  - b. Upcoming Events and Activities
4. **Treasurer's Report**
  - a. Financial Report
  - b. Funding Request
5. **President's Report**
  - a. PTSA Parents Questionnaire
  - b. Fundraising
6. **Executive Board Report**
  - a. Spirit Wear
  - b. Bookfair Committee
7. **Adjournment**
  - a. Next Board Meeting

# **AGENDA**

**Canyon Hills Jr. High PTSA**  
**September 02, 2020 Meeting**

- I. Call to order @ 4:08pm (virtual)
  
- II. In attendance:
  - A. Rebecca Sabatino
  - B. Jennifer Christos
  - C. Riza Erlandsen
  - D. Inez Janecek
  - E. Todd Finkbiner
  - F. Teri Arteaga
  - G. Leslie Miller
  - H. Heather Post
  - I. Lesa Lasparro
  - J. Alan Brievea
  - K. Jessica Avila
  
- III. Approval of minutes
  - A. INEZ 1<sup>ST</sup>
  - B. TERI 2<sup>ND</sup>
  
- IV. Admin report
  - A. Finkbiner:
    - 1. Admin mtg next week
    - 2. Change learning program at end of term
    - 3. Funding request for brain pop and science world magazine
      - a) \$230 single classroom use
      - b) \$171 digital copy
      - c) approval
        - (1) Rebecca 1<sup>st</sup>
        - (2) Jennifer 2<sup>nd</sup>
    - 4. 42 Sit/stand desk
      - a) rebecca motion to Approval
        - (1) Teri 1<sup>st</sup>
        - (2) Jessica Avila

Approval of  
September 02, 2020  
Minutes

V. Treasure Report

A. Alan: Cash balance \$42,144.28

1. Checks

VI. Bylaws

A. Jessica A.: changes made

1. Motion to approve new bylaws

a) Alan 1<sup>st</sup>

b) Teri 2<sup>nd</sup>

VII. Fundraising

A. New fall catalog

B. Virtual bookfair

VIII. Next board mtg 10/7/20

IX. Mtg adjourned @ 4: 59pm

Administration  
Report

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UPDATE

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UPCOMING EVENTS &  
ACTIVITIES

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# Treasurer's Report



The background features a blurred financial chart. It consists of several vertical yellow bars of varying heights and a white line graph with circular markers at each data point. The line graph shows a downward trend from left to right. Two data points are explicitly labeled with their values: 183.102 and 154.178. The overall aesthetic is professional and data-oriented.

Bar Index	Value
1	183.102
2	154.178

From September 1, 2020 to September 30, 2020

	Selected Period	Year to Date	Budget
<b>Cash Balance Forward</b>			
Union Bank Checking	42,144.28	20,998.58	20,998.58
Total Cash Balance Forward	\$ 42,144.28	\$ 20,998.58	\$ 20,998.58
<b>Receipts</b>			
<b>Fundraisers</b>			
Book Fair	0.00	0.00	2,000.00
Membership Dues (PTSA)	430.00	28,656.03	22,000.00
Restaurant	0.00	0.00	500.00
Scripts	0.00	0.00	1,000.00
Snack Bar	0.00	0.00	3,500.00
Spirit Wear	784.81	12,879.81	7,500.00
<b>Programs</b>			
Donations / Matching Funds	0.00	795.00	500.00
Marquee	0.00	140.00	2,000.00
Silent Auction	0.00	0.00	250.00
Total Receipts	\$ 1,214.81	\$ 42,470.84	\$ 39,250.00
<b>Expenses</b>			
<b>Administration</b>			
8th Grade Promotion	0.00	0.00	1,200.00
Accounting Software	0.00	0.00	200.00
Bank Fees Expense	0.00	7.50	100.00
Classroom/Teacher Supplies	0.00	144.61	1,500.00
Copy / Office Supplies Expense	0.00	1,730.23	2,000.00
CPR Certification	0.00	0.00	200.00
Health Support Expense	0.00	0.00	750.00
Hospitality Expense	0.00	380.56	1,500.00
Insurance Premium Expense	0.00	0.00	300.00
Library	0.00	0.00	500.00
Officers Training Expense	0.00	0.00	200.00
PE Sportfolios	0.00	1,713.10	1,500.00
Processing Fees	0.00	399.16	400.00
School Gifts Expense	5,937.83	9,922.36	15,000.00
SSA / Career Day / Counselor Expense	0.00	0.00	1,000.00
Student Events Expense	0.00	0.00	1,000.00
Taxes Expense	0.00	25.00	100.00
Website	0.00	828.00	850.00
<b>Fundraisers</b>			
AVID	0.00	36.37	0.00
Book Fair	0.00	0.00	1,500.00
Membership Dues (PTSA)	0.00	3,648.03	5,500.00

# Financial Report as of September 30, 2020

Canyon Hills Jr. High PTSA

Financial Report

From September 1, 2020 to September 30, 2020

Membership Fee to Council / District PTA Expense	0.00	0.00	
Membership Incentives	0.00	3,648.03	
<b>Snack Bar</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>
<b>Spirit Wear</b>	<b>0.00</b>	<b>7,213.24</b>	<b>5,000.00</b>
Total Expenses	<u>\$ 5,937.83</u>	<u>\$ 26,048.16</u>	<u>\$ 42,300.00</u>
Net Receipts	<u>\$ (4,723.02)</u>	<u>\$ 16,422.68</u>	<u>\$ (3,050.00)</u>
Less:			
AVID Restricted			488.79
Unallocated Reserves			<u>17,459.79</u>
			0.00
<b>Cash Balance</b>	<u>37,421.26</u>	<u>37,421.26</u>	
Change to AVID Restricted	0.00	(36.37)	
Change to Fund Balance	0.00	36.37	
<b>Adjusted Cash Balance</b>	<u>37,421.26</u>	<u>37,421.26</u>	
<b>Checks Written</b>			
923 Todd Finkbiner		Stand-up Desks	5,937.83



# FUNDING REQUESTS

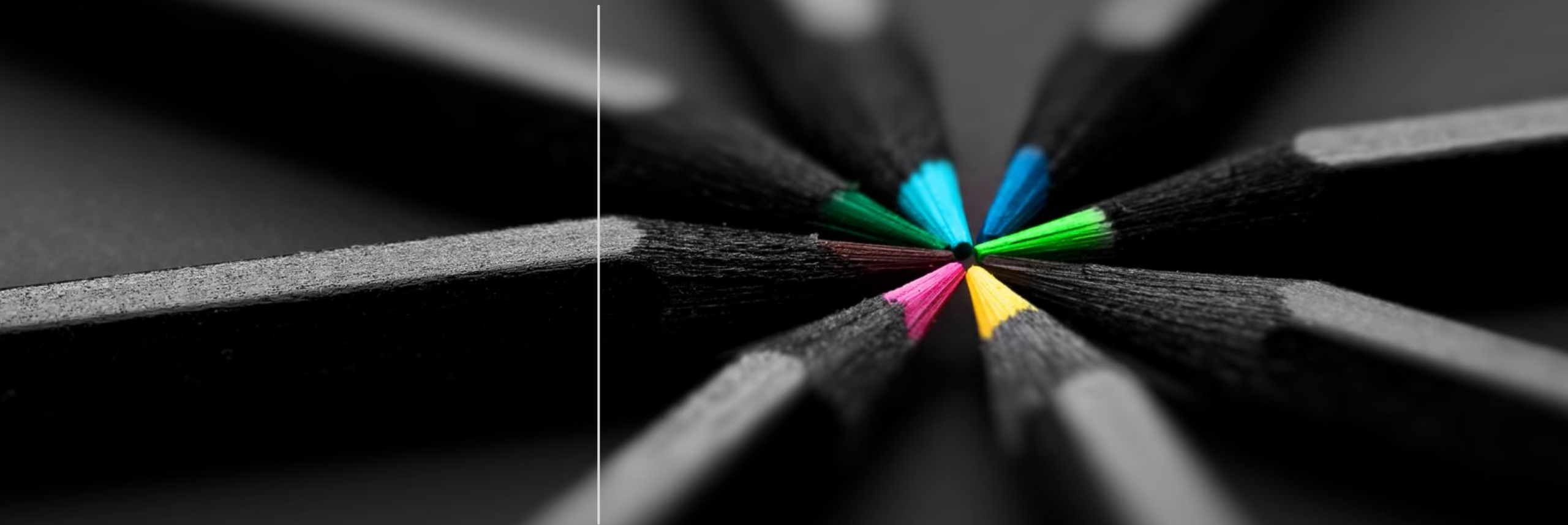
## OCTOBER 2020 CHECK REQUESTS

Date	Payee	Description	Amount
10/01/20	Brain Pop	Science Publication	\$ 230.00
08/21/20	Sunset Graphics	Spirit Wear	545.20
09/03/20	Show Your Logo, Inc	Membership incentives - remaining balance #DK111647 (spirit wear)	6,313.48
09/14/20	Jeff Wiley	Teacher Appreciation	27.53
09/10/20	Rella McKinney	CPR Certification	50.50
09/14/20	Elizabeth Fanning	CPR Certification	50.50
09/25/20	Todd Finkbiner	Stand Up Desks	6,033.60
09/01/20	Valerie Vera-Mineer	Teacher Appreciation	50.00
09/01/20	William Booth	Teacher Appreciation	50.00
08/27/20	Laura Iacopetti	Teacher Appreciation	50.00
09/01/20	Maureen Bromley	Balance of AVID Postage Reimbursement	88.00
10/06/20	Fifth District PTA	320 members @ \$5.25 + \$258 Insurance + \$75 Council Assessment Fee	2,013.00
<b>Total October 2020 Check Requests</b>			<b>\$ 15,501.81</b>

### Additional Check Requests

09/25/20	Deberah Hauck	Teacher Appreciation	\$ 50.00
10/01/20	Scholastic, Inc.	Science Publication	\$ 365.37

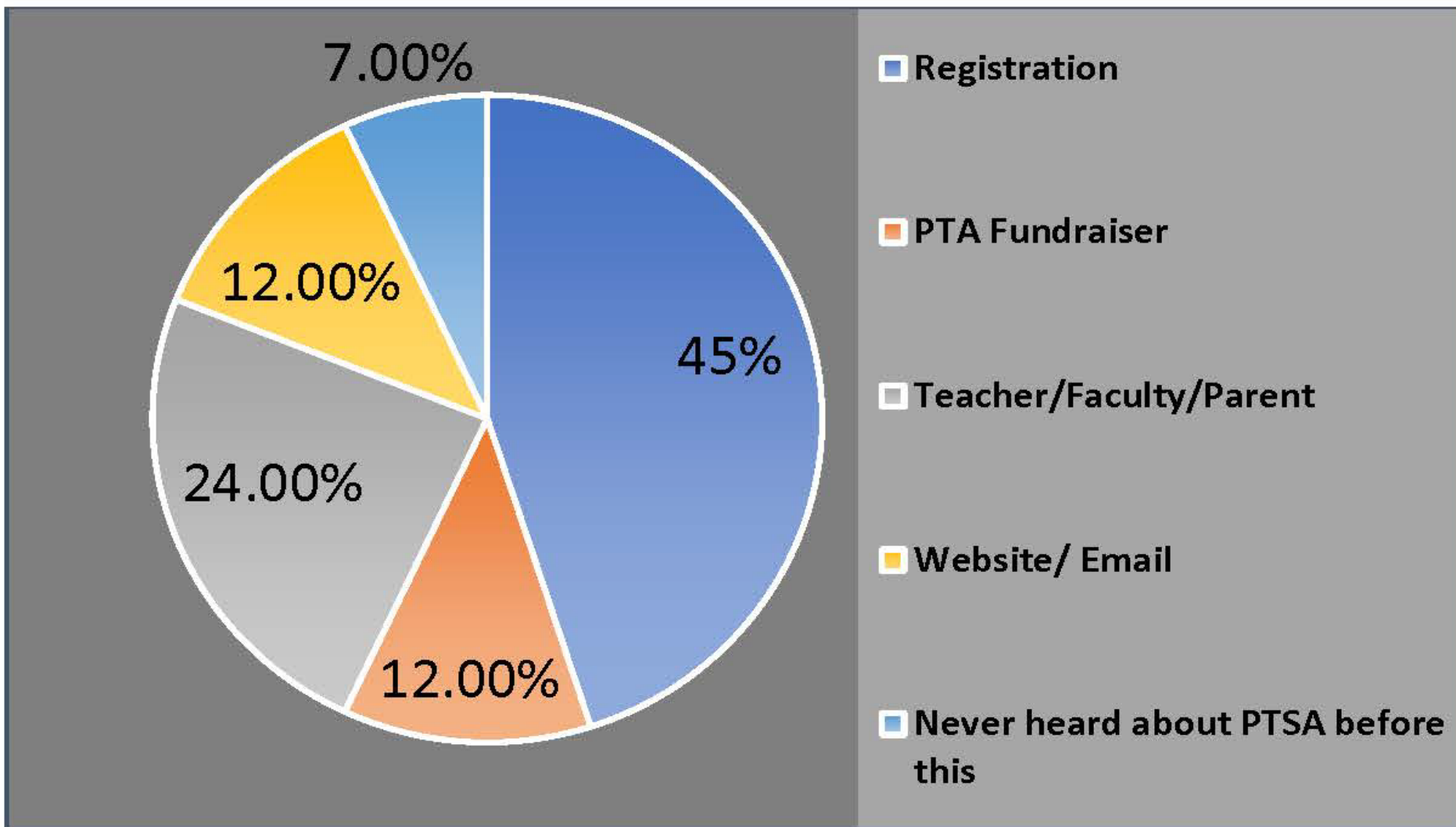
# President's Report



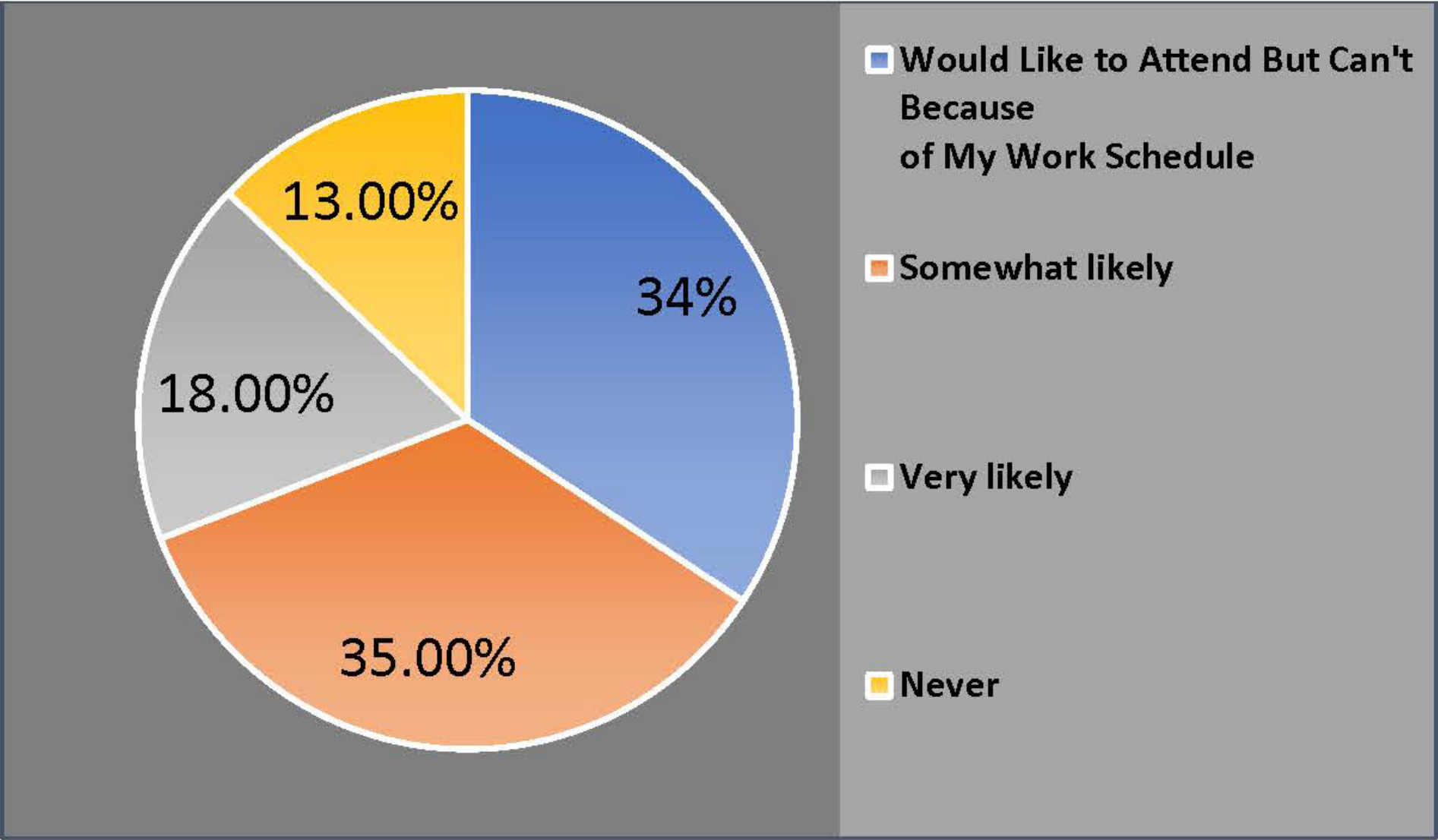
# PARENT QUESTIONNAIRE

61 Participants

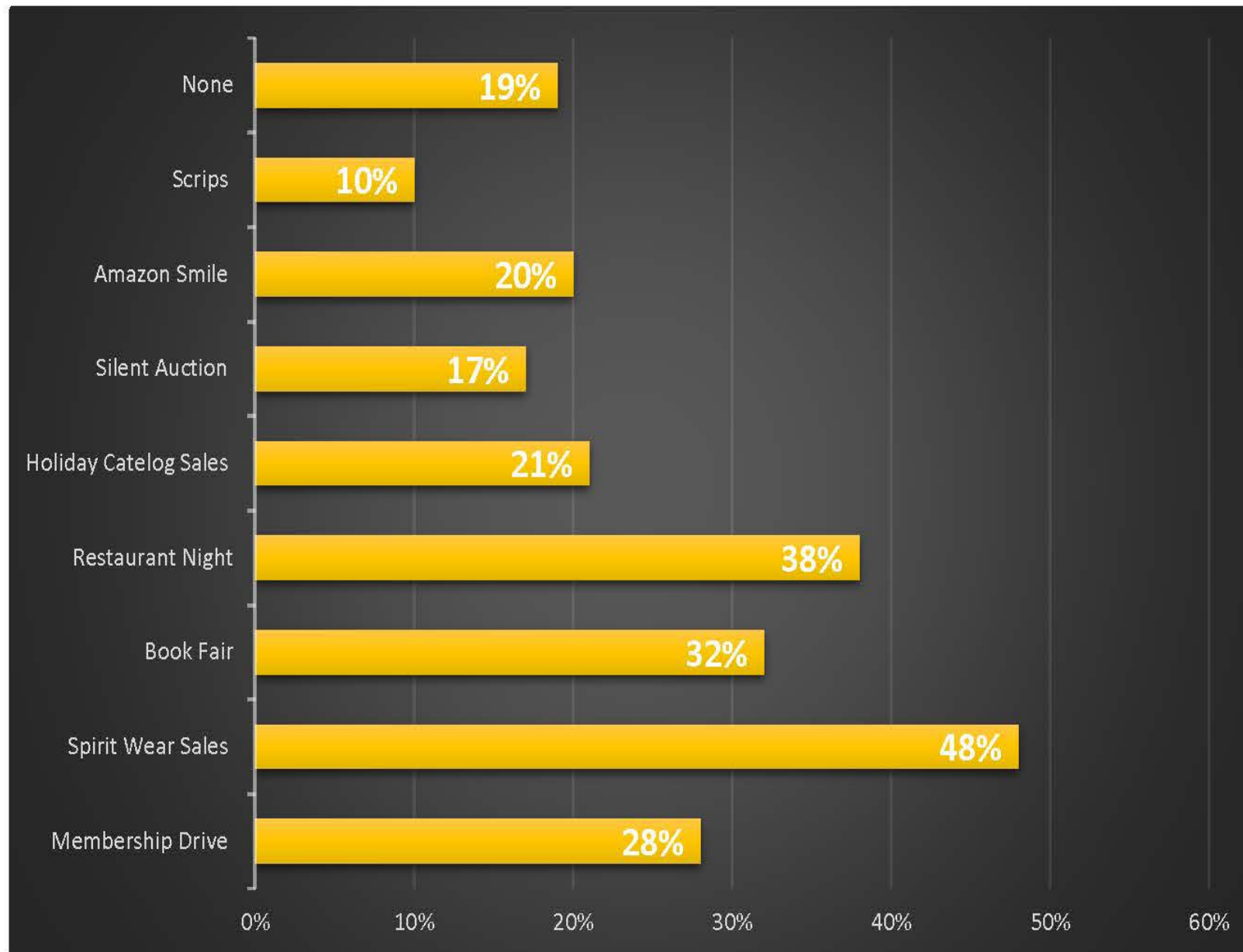
## How did you first hear about this school's Parent Teacher Student Association (PTSA)?



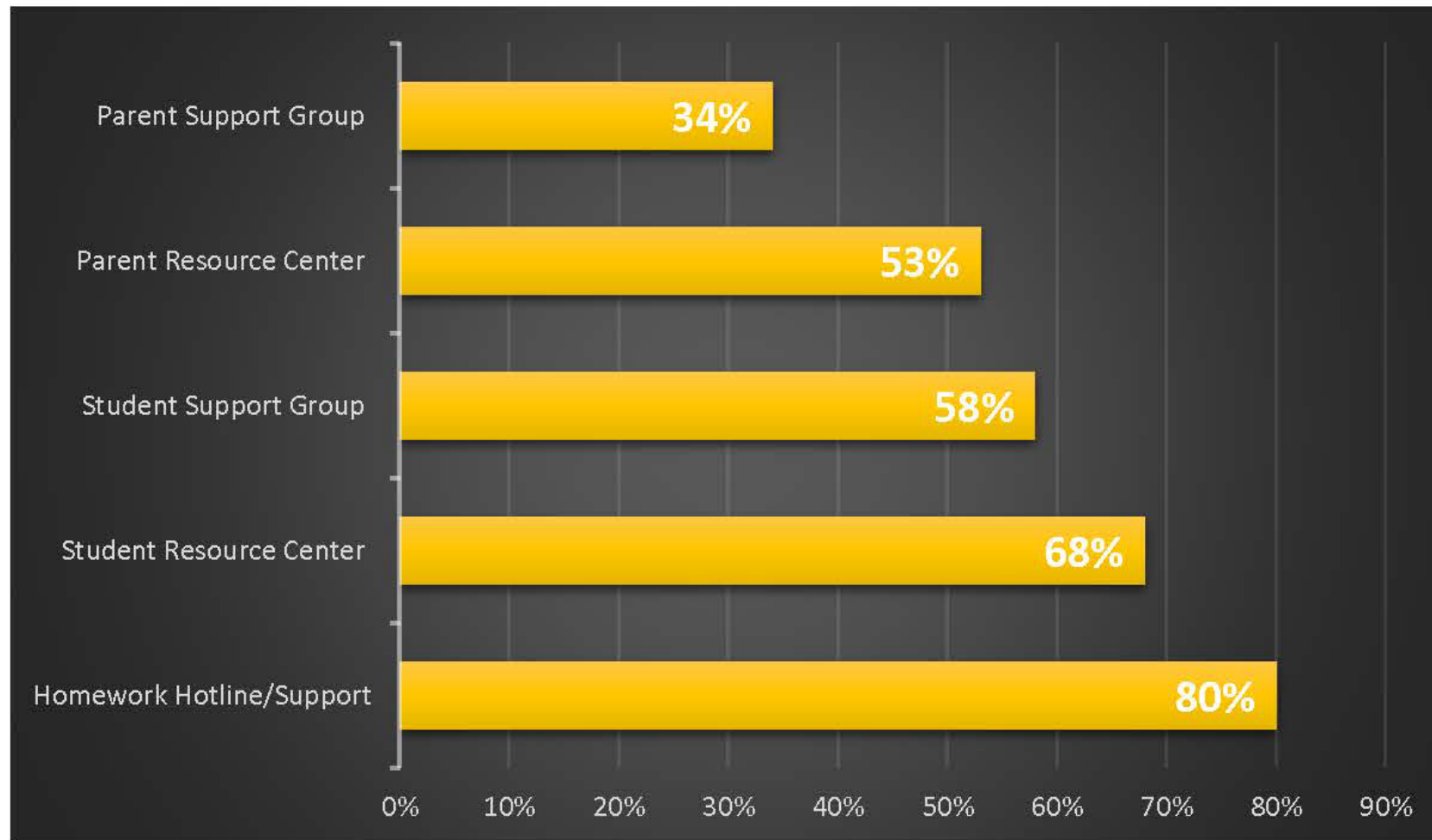
# How likely are you attend this school's PTSA meetings?



## Fundraisers that you have participated in or are likely to participate in?



## Resources and services, you would like to see made available at the school



# DO YOU HAVE ANY SUGGESTIONS FOR EVENTS OR ACTIVITIES WE COULD RUN?

- Some type of physical education fundraiser. Like sponsoring for running laps, relay races, recycling etc.
- On the field movie night- drive in
- Online programs to make friends
- After school virtual activities
- Run PTSA meeting virtually



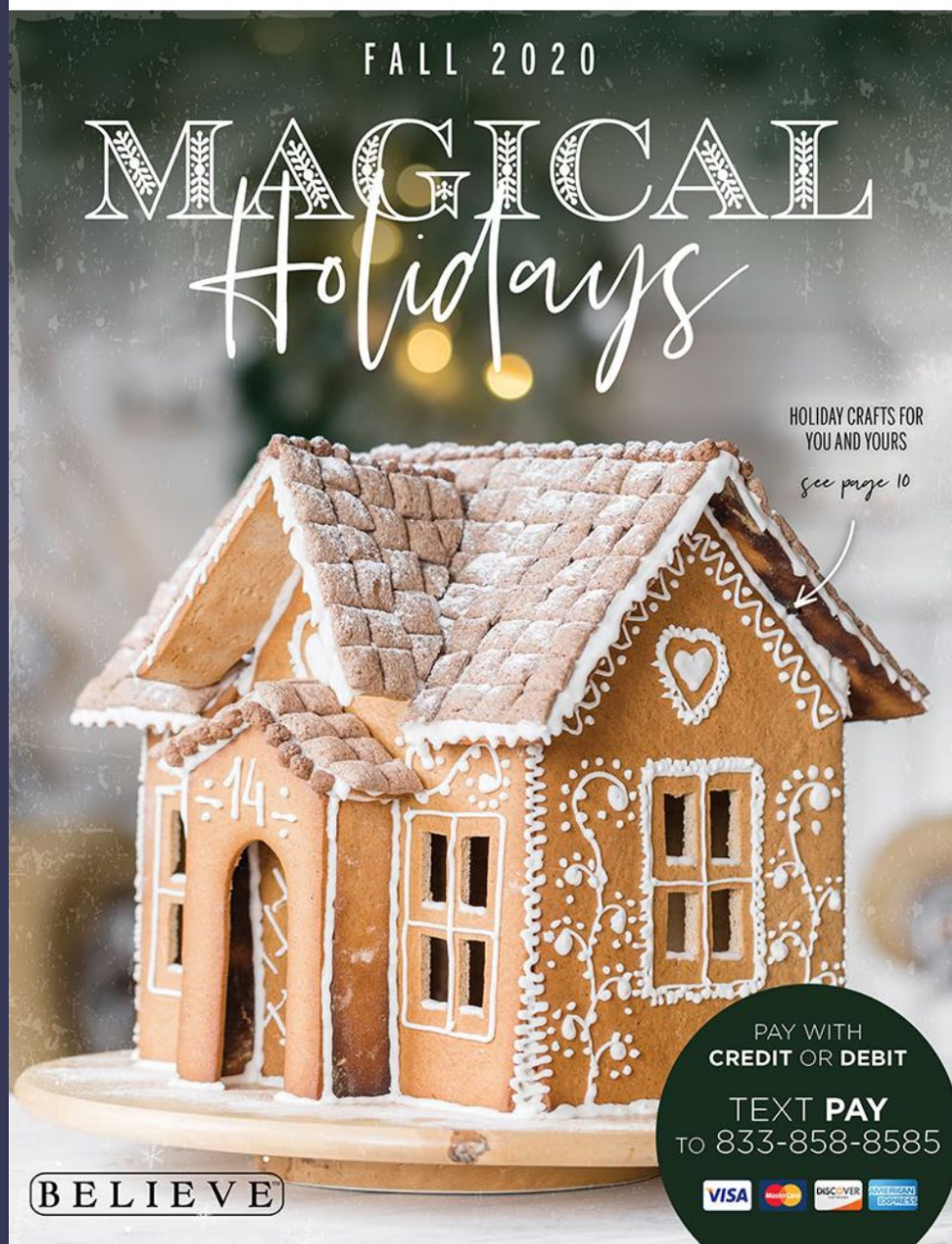
# Do you have any suggestions on how we can best support the students and families at CHJH?

- A way for parents to communicate with other parents regarding class assignments/hw etc. I don't know other parents and it would be nice to be able to call, text, visit a parent website to ask for help or do a Q&A. Teachers are extremely busy and some parents could help offset the teacher's response time.
- Student support groups so students can still connect with other students virtually outside the classroom. Students need more social interaction. Ways to socialize
- Generate opportunities for students to do extra curriculum activities: field trip, science game, civic education, charity work, etc.
- Fundraising support for DC trip
- Tutoring for all students

# Executive Board Report



**SPIRIT WEAR**



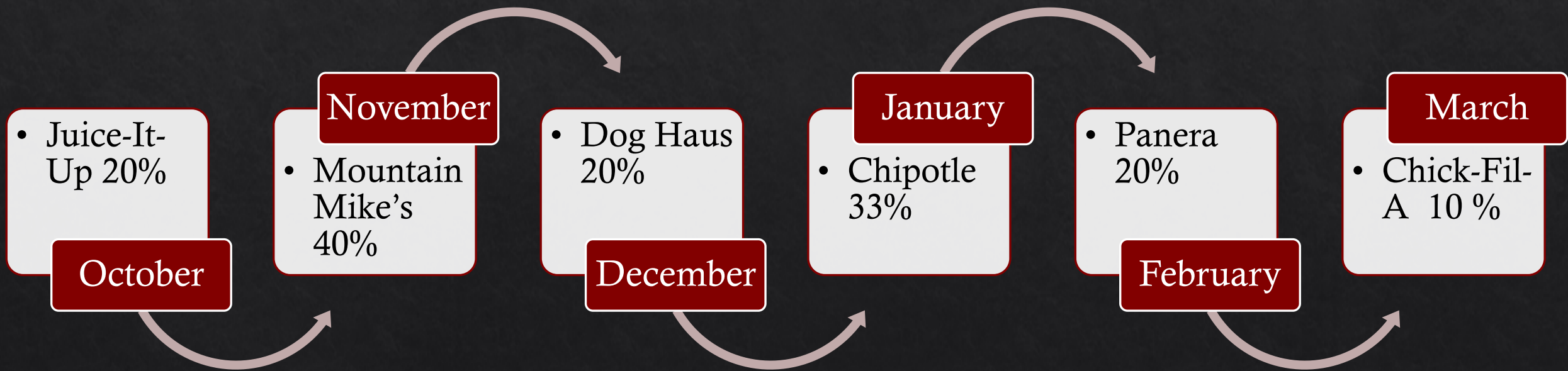
**STARTS**  
**Friday, October 30**

**50 %**  
**PROFIT**

**student prizes**

**Home Delivery**

**ENDS**  
**Monday, November 16**





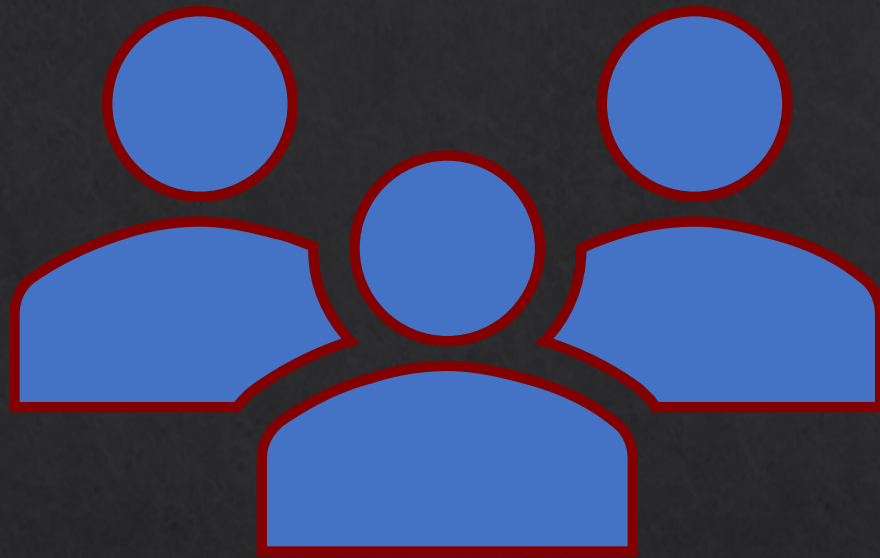
VIRTUAL BOOK FAIR

**\$212.62 Sales**

**PROFIT**

**\$53.15**

**\$ 713.41 Scholastic Dollars**



Next Board Meeting  
November 11<sup>th</sup> @ 4:00 P.M.

Adjournment